

BANK STANDING ORDER MANDATE

Guidance for completing this form

The form is split into two parts. The first consists of instructions to your bankers setting out which of the three All Souls funds accounts you want your gift to go. The second sets out your Gift Aid declaration. **You need to complete both portions and mail the document to: The Finance Department, All Souls Church, 2 All Souls Place, London W1B 3DA.** The Finance Team will mail your signed instructions to your bank, retaining your signed Gift Aid declaration for their files.

Instruction to my/our bank

Name and full postal address (include postal code) of your bank
The Manager

_____ Bank

_____ Post Code

On the ____ day of _____ 201__ and monthly/ quarterly/ annually thereafter please credit the All Souls Fund indicated below with an x with the amount of £_____.

All Souls General Fund 30678295

All Souls Missionary Fund 80140899

All Souls Building Fund 00535095

held at Barclays Bank, Hanover Square, London, W1S 4ZW, Sort Code 20-36-88
by debiting my/our account below:

Account Name _____

Sort Code									
Account Number									

Signature(s) _____ Date __/__/201__

Gift Aid Declaration

Please treat as Gift Aid donations, all qualifying gifts of money made from the date of this declaration and in the past four years. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand All Souls will reclaim 25p of tax on every £1 that I give.

Signature(s) _____ Date __/__/201__

Name (please print) _____

Address (inc Post Code) _____

(Please do not send this mandate to your bank)