

# ALL SOULS

## *Our Vision - 'All for Jesus'*

### Parish Safeguarding Officer

*Permanent part time: 24 hours per week including some evenings and weekends. Office based. Salary £38,000-£40,000 pro rata (incl London Weighting).*

We are looking for a Parish Safeguarding Officer to work under the Director of Operations to ensure that, as a church, we fulfil our commitment to safeguard and promote the welfare of children and adults at risk in accordance with Church of England and Diocese of London safeguarding policies and guidance, and in accordance with all legal requirements.

This role comprises the following main areas of responsibility:

- Overseeing the implementation of, and compliance with, the Diocesan Safeguarding policy and all other legal requirements, along with its associated policies, procedures and guidelines.
- Ensuring that all disclosures, allegations or suspicions of abuse, current or historic, are taken seriously and responded to in a timely manner.
- Overseeing safeguarding training for the Church family and members of staff. Ensuring all staff and serving partners (volunteers) are safely recruited.
- Advising on healthy culture with regards to safeguarding within All Souls Church.

If you are interested in applying, please visit our website [www.allsouls.org/vacancies](http://www.allsouls.org/vacancies) to see the job description and where you will find application instructions.

Please send applications to [recruitment@allsouls.org](mailto:recruitment@allsouls.org) (or by mail to; Recruitment, All Souls Church, 2 All Souls Place, London, W1B 3DA) and include:

- Your CV
- A completed application form
- A covering letter of not more than two sides of A4 explaining why the role is of interest to you and how you meet the person spec.

*We are also looking for a Safeguarding Administrator. If this interests you, please apply. See our website for details. We will accept one application for both positions.*

- ❖ Application closure: 5pm 11th February
- ❖ Interviews: From w/c 14th February
- ❖ Start date: As soon as possible thereafter

*There is an occupational requirement that the job-holder is a Christian under Part 1 of Schedule 9 to the Equality Act 2010.*

*The All Souls Church family is diverse as the global body of Christ is diverse and as London is diverse. Applications are welcome from people from ethnic groups which are a minority in the UK. Appointment will of course be based on merit alone.*