

All Souls Church Mission Partner Agreement (Name) with (agency)

Note: this may be adapted to a specific individual and our agreement with them.

All Souls Church is pleased to commission to support (name) as a Mission Partner. This agreement is not a contract, but seeks to establish a clear understanding of the commitments each party is making as we partner together.

It covers a period of (1year/3years) from (date). Whilst an extension of this period is anticipated, it will be reviewed in (date), or earlier if your circumstances or ministry alter.

Main ministry focus and responsibilities of (MP Name) during this assignment:

(Broad areas of ministry e.g. training, evangelism, church planting, health care provision; Location(s) and/ or particular groups working amongst e.g. students, street children, or specific ethnic group; may also include language learning, family commitments)

All Souls Church, Langham Place, London

To demonstrate our commitment to you, we agree to provide the following support:

- ***Prayer Support***
 - Pray regularly for you in Prayer Gathering and Sunday services
 - Include you in the All Souls Prayer Diary
 - Link you with at least one Fellowship Group for prayer and support
 - Provide opportunities to share about your ministry with the church family

- ***Financial Support (as agreed)***
 - Provide financial support via your agency for the duration of your term of service
 - Help in raising personal supporters where appropriate (e.g. by providing letter of recommendation if required)

- ***Pastoral Support***
 - Partner with the agency in providing on-going support which expresses concern for your spiritual, emotional and physical health, including communicating with them on any matters of significant or urgent concern
 - Provide support in re-integrating with the church family during home leave and on your return
 - Debrief and Review:
 - Meet you to hear about your ministry and pray with you for prayer and informal debrief when you are in the UK (or annually if based in UK)
 - Conduct a review of your ministry and our partnership with you at least every 3 years.
 - In co-operation with the agency, ensure a confidential personal debrief is offered during each home assignment/every 3 years, and an exit debrief.

Signed : _____ Date : _____

(on behalf of All Souls Church World Mission Committee)

(Name) Mission Partner

We ask that you demonstrate your commitment to the All Souls Church family by agreeing to the following:

- ***Regular communication of news and prayer requests*** (at least every two months) to the World Mission Committee, your support group and your link fellowship group(s)
- ***Visits and reporting at appropriate times*** to the link fellowship group(s) and the wider church through services, prayer gatherings and other forums
- ***Establish a support group and appoint an advocate*** within All Souls who can be your core support group, liaise with World Mission minister and committee and provide practical support when you are in London
- ***Accountability to the World Mission Committee***
 - Provide a brief annual report about your ministry and financial needs
 - Engagement with review (at least 3-yearly) and personal debrief (with All Souls and/or agency)
 - Notification and discussion of any proposed change of ministry, location or agency, and any proposed programmes of study recognising that this may lead to a change to the nature of All Souls support including status as a Mission Partner.
 - Notification of any serious issues - including crises, serious conflict, health, spiritual, moral, disciplinary issues, termination of service, engagement, separation or divorce.
 - Limiting financial support requests within All Souls to your personal networks (e.g. prayer letter recipients, friends, those with whom you served/serve) and not use the general platform for direct financial requests

Signed: _____

Date: _____

(Agency name)

(NB: This needs to be negotiated in each case as each agency varies. Below is a suggestion of what it might include. The Global Connections Guidelines for Good Practice in Member Care is a helpful reference)

We understand that (agency) will provide (name of MP) with

Ministry Supervision. Provide clear line management from a person with significant relevant experience with whom they can meet regularly (normally once a month), an annual review and some observation and feedback. Establish clear agreements with any local organisation or church (name MP) is seconded to provide the supervision above, if not supervised directly. Provide, or help the MP(s) to devise, ministry aims and activities, and assess, or arrange an assessment of, the feasibility of proposed activities before significant time or funds are invested into projects, and keep them under review. Agree a clear doctrinal/theological context for the mission work. Provide a clear separation of strong governance and operations / management - as such we would not normally expect a Mission Partner to be a trustee of the organisation under which they work.

Pastoral Support. Provide primary pastoral care provision whilst 'in location', through meetings (normally once a month). Provide a link person within the organization for issues of personal support. Partner with All Souls in providing on-going support which expresses concern for spiritual, emotional and physical health, including communicating with them on any matters of significant or urgent concern. Ensure adequate support structures for children. Ensure adequate holiday leave is taken.

Financial Support: Draw up a realistic budget (including pension provision, health insurance). Ensure adequate support on matters of tax, NI and pension. Provide support raising advice and training. Monitor financial provision. Administer financial gifts.

Orientation and Training: Assess (name MP)'s suitability for the proposed ministry and what additional actions or support may be necessary. Provide adequate pre-field orientation and clear expectations of the role. Ensure compliance with relevant legislation and best practice (e.g. Public Liability Insurance, Code of Best Practice for Short Term Missions). Ensure appropriate networking and fellowship with others working in similar areas. Provide on-going training and advise on personal/ professional development.

Emergency care & Liaison with All Souls: Ensure contingency plans are in place and communicated, and in the event of an emergency, manage the crisis and keep All Souls informed. Engage with All Souls Minister (World Mission) in the case of any serious issues - including serious conflict, health, spiritual, moral, disciplinary issues, termination of service, engagement, separation or divorce. Ensure (name MP) has medical insurance to cover visits to UK if not ordinarily resident.

Debrief and Review: During each home assignment / every 3 years: a) conduct an operational review and provide a written report to All Souls / involving a rep from All Souls, b) in co-operation with All Souls, ensure provision of a confidential personal debrief.

Signed: _____
(on behalf of the Mission Agency)

Date: _____