

## AGENDA

### Annual Meeting of Parishioners All Souls Langham Place, 25 April 2017

Opening Prayer and Introduction	Hugh Palmer
Election of the Clerk	Hugh Palmer
Apologies for Absence	Clerk
Appointment of Tellers (also for APCM)	Clerk
Approval of the Minutes of the 2016 AMP	Hugh Palmer
Election of Churchwardens	Hugh Palmer

### Annual Parochial Church Meeting

Approval of the Minutes of the 2016 APCM	Hugh Palmer
Elections to the Deanery Synod	Hugh Palmer
Elections to the PCC	Hugh Palmer
Appointment of Sidesmen	Hugh Palmer
Report on the Electoral Roll	Aileen Austin
Written Reports a) Proceedings of the Parochial Church Council b) Proceedings of the Deanery Synod c) Fabric, Goods and Ornaments of All Souls, Langham Place, St Peter's, Vere Street and St Paul's, Robert Adam Street d) World Mission e) All Souls Clubhouse	Hugh Palmer
Treasurer's Report	Michael Hall
Receipt of Audited Accounts and Appointment of Auditors for 2017	Hugh Palmer
Any other Business <i>To be notified to the Rector or PCC Secretary by 1.30pm on 25/04/17</i>	Hugh Palmer

COFFEE BREAK - *Coffee will be served in the Waldegrave Hall*

Results of Elections	Hugh Palmer
Report on the Ministry of All Souls	Hugh Palmer
Time of Thanks and Prayer	

**All Souls Langham Place**  
**Minutes of Annual Meeting of Parishioners**

**Tuesday 19 April 2016**

1. The Rector, Hugh Palmer, opened the meeting, which began with worship and prayer.
2. John Grainger was elected as Clerk to the meeting.
3. Apologies had been received from: Jill Bond, Cordelia Gil, Henry Hargrave, Ross Hendry, Judith and Richard Hesp, Elrose Hunter, Robyn Langford, Joy Lyons, Peter Nicholas, Daniel Pate, Janet Rogers, Jeremy Thomas, Jean Turner and Barry Wallis.
4. The meeting approved the appointment of tellers (also for the APCM): Duncan Dunsmore-Rouse, Monty Erskine, Val Henry and Ash Martin.

**Election of Churchwardens**

5. The Rector noted that he had received two nominations for Churchwarden (these had to be made in writing in advance of the meeting):
  - a. Martin Mills, nominated by David Gallagher and seconded by Jim Twiss.
  - b. Louise Gibson, nominated by Judith Addley and seconded by John Grainger.
6. Martin Mills and Louise Gibson were elected unanimously and received a round of applause.

**All Souls Langham Place**  
**Minutes of Annual Parochial Church Meeting**

**Tuesday 19 April 2016**

**Approval of Minutes of Annual Meetings held on 28 April 2015**

1. The minutes were approved as a true record, subject to the deletion of the second sentence of paragraph 18.

**Matters Arising**

2. There were no matters arising.

**Election of Sidesmen**

3. The following Sidesmen were elected to lead each of the stewarding teams:

- 9.30am Jim Twiss
- 11.30am Kathy Poon
- 6.30pm Terence Lai

*Proposed by Jessie Cousins, seconded by Tim Knight, carried unanimously.*

**Elections to the Parochial Church Council**

4. The Rector thanked those who were stepping down this year: Chris Hillcoat, Rachel James, Disni Jayasuriya and Sarah Nicholas. This year there were eight vacancies on the PCC by way of rotation (terms of three years), and three casual vacancies (two with remaining terms of two years and one with a remaining term of one year).

5. The Rector invited the meeting to make any further nominations in addition to the 13 nominations received in advance. No further nominations were received.

6. A paper vote was then held, as a result of which the following people were elected to PCC: Raymond Asfour, John Grainger, Michael Hall, Peter Hamm, Mary Hanson, Patrizia Lee, Henny Saunders and Rob Turner (three-year terms), James Huang and Masao Sinulingga (two-year terms), and Erna Smit (one-year term).

**Electoral roll**

7. Chwee Lee reported that there were 890 people on the electoral roll. 25 names had been removed and 58 added over the course of the year.

### **Appointment of Lay Reader to the PCC**

8. The meeting determined that David Turner should be a member of the PCC.

*Proposed by Michael Leary, seconded by Sandra Witten, carried unanimously*

### **Written reports**

9. The following written reports were received:

- a. Proceedings of the Parochial Church Council
- b. Proceedings of the Deanery Synod
- c. Fabric, Goods and Ornaments of:
  - i. All Souls Langham Place
  - ii. St Peter's Vere Street
  - iii. St Paul's Robert Adam Street
- d. World Mission
- e. All Souls Clubhouse
- f. Inspire London Church

10. In response to a question on youth work at the Clubhouse, Rob Turner (Chair of the Clubhouse Steering Group) explained that the work with young people at the Clubhouse was now focussed on school-age children, deepening the relationship with All Souls Church of England Primary School. A Westminster Council grant for youth work was no longer available.

11. The Rector thanked all of those who had served in the areas covered by the reports, and in particular Andrew Collie for his many years of service in the Buildings Team.

### **Treasurer's report**

12. Michael Hall, the Treasurer, presented the annual accounts, which had been approved by the PCC, and copies of which had been circulated to attendees.

13. In respect of the General Fund, total income for the year had been £2.159 million and total expenditure had been £2.188 million. The deficit of £28 207 was the first for three years. The Treasurer noted that some 84% of the church income was from congregational giving, and expressed his gratitude for this generosity. He also noted that the church reserves policy had been complied with.

14. Some £36 000 had been spent from the Buildings Fund, and the sums for buildings work raised at the Gift Day would be used to replace the church boiler.

15. It was proposed that the accounts be accepted.

*Proposed by Sunil Raheja, seconded by Terence Lai, carried unanimously.*

**Appointment of Auditors**

16. Griffin, Stone, Moscrop & Co were appointed auditors.

*Proposed by Mary Currie, seconded by Noel Tredinnick, carried unanimously.*

**Other business.**

17. The Rector answered questions on Family Focus, parents picking up children at the end of 9.30 service, and short training courses on the Bible.

**Report on the Ministry of All Souls**

18. The Rector gave a presentation reviewing the past year in the life of the church; All Souls was a church shaped by the Word of God and by service, shaped to look outward, shaping the culture, and above all shaped by Christ. A season of replenishment was now needed, to maintain service in a sustainable pattern, strengthen core small group ministries and raise up a new generation of leaders particularly at the post-student level.

19. The meeting then gave thanks in groups for the gospel, for God's provision and for the church family, and prayed for the recruitment and equipping of staff, for a new generation to serve, and for the refreshment of all in Christ. The Rector concluded by thanking everyone who served in the life of the church, as well as the staff team and their spouses.

20. Martin Mills led the meeting in thanking the Rector for his leadership of the church.

21. The meeting ended with a hymn and prayer.

## WRITTEN REPORTS TO APCM 2017

- a) **Proceedings of the Parochial Church Council**
- b) **Proceedings of the Deanery Synod**
- c) **Fabric, Goods and Ornaments of:**
  - **All Souls, Langham Place**
  - **St Peter's, Vere Street**
  - **St Paul's, Robert Adam Street**
- d) **World Mission Committee**
- e) **All Souls Clubhouse**

## **(a) Proceedings of the Parochial Church Council 2016-7**

At the 2016 APCM the church family elected eleven new members to the PCC. At its first meeting in May, the PCC appointed John Grainger, Alison Grieve, Alison Mackenzie, Connie Mirembe and Jeremy Thomas, as well as Brian Weaver (in respect of the Clubhouse), as Deputy Wardens, Michael Hall as Treasurer and John Grainger as PCC Secretary. Mark O'Leary was appointed as Safeguarding Officer (followed later in the year by Ross Hendry), and Laura Asfour as Children's Champion.

The PCC meets on a monthly basis, with a break in August, to discuss general matters relating to the church family and ministries at All Souls, and to act as a steering group and sounding board for the ministry team to guide the spiritual direction of the church. Members of the PCC are trustees of All Souls, and are jointly responsible for the finances and other resources of the parish, and the employer of all non-ordained staff. As such, they hold legal responsibilities for approving the budget and accounts, safeguarding children and vulnerable adults, maintaining the buildings and other matters, and consider updates on these matters at each meeting.

The buildings work this year included overseeing the completion of projects to install a new lift and boiler at All Souls, and the development of a parish-wide approach to the use of space, integrating the use of the Clubhouse community centre. Budgetary matters were considered at several meetings, including a presentation by the independent auditors and a strategy for the investment of certain funds. The PCC was vigilant in the management of other key risks, including fire safety, terrorism and internal fraud, and safeguarding was a focus of attention, culminating in approval of an action plan drawn up by the Safeguarding Officer in conjunction with the Diocese. The PCC has complied with its duties in this regard under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

The PCC received reports on several core All Souls ministry areas during this period, including the Springboard discipleship course, Evangelism, the Workplace and 20-30s Ministry, the Youth Ministry and Fellowship Groups. It also had the opportunity to consider the work of ASLAN, the church's outreach to the homeless, as well as the Inspire Church plant and the possibility of a further plant.

In addition, the PCC devoted a significant part of its time to addressing key strategic issues, starting at the June away-day when we looked at encouraging the next generation, international aspects of the church, and sustainable patterns of working. These points were followed up during the year through discussions on what it means to be global Christians and on the future of the 6.30 service, and they were among those covered by the draft church objectives for 2017-8 that were considered by the PCC in February.

The PCC is grateful for all those who provided information or gave presentations to the PCC this year; we took time at each of our meetings to pray for the issues and ministries that came before us. We also kept track of Church of England developments throughout the year, and prayed regularly that we might contend for the gospel biblically and faithfully.

We express our thanks to those who are standing down this year for all they have contributed as members of the PCC, and in some cases also as representatives of the church on the Deanery Synod: Preetha George, Alison Grieve, Jerry Hicken, Terence Lai, Philip Lewis, Stephen Mackay, Sunil Raheja, Mei Ling Routley and Lillian Tang.

**John Grainger, PCC Secretary**

## **(b) Proceedings of the Deanery Synod 2016-17**

Deanery Synods enable parish representatives to meet and to discuss matters of common concern, as well as sharing developments within our various churches. Individual members are also electors to the Two Cities Area Council (London and Westminster), the Diocesan Synod and the General Synod. We also appoint Governors to Church Schools within the St Marylebone Deanery.

This year we have had four meetings.

At the first meeting in May 2016 we were given an introductory talk by Andrew Burns concerning **Capital Mass**. It was explained that Capital Mass was a forum for integrating the work of every parish in the Diocese of London alleviating poverty and inequality and looking to coordinate and link parishes to resources. Capital Mass is not a funder, but will help unite a parish looking for support with a suitable resource, so that through partnership, churches can make a difference. At the same meeting the Area Dean, Fr Alan Moses, announced that as part of his sabbatical he was going on a pilgrimage from Seville to Santiago di Compostela and asked for sponsorship in aid of Syrian refugees.

The second meeting, the July summer party, was held at St Mark's church, Hamilton Terrace and the Vicar, Fr Aidan Platten, gave a short talk on the history of the church which was completed around 1847. This was followed by an organ recital by the church treasurer, William Thomas, and a party in the vicarage garden.

At our third meeting in October, the Area Dean gave a detailed description of his recent visit to Lebanon to see work being carried out to support Syrian refugees. The St Marylebone Deanery had previously put forward a motion to the Diocesan Synod which had resulted in a generous sum being collected by the Bishop's Lent Appeal as well as sponsorship from the Area Dean's pilgrimage to Santiago for work with Syrian refugees. Fr Alan then outlined the stages at which the Vacancy and See Committee will meet to discuss and eventually appoint a new Bishop of London. This is a long and protracted series of meetings at which a Statement of Needs and such matters will be discussed and decided upon, followed by joint sessions with the Appointment Committees with the Crown and Archbishop's representatives. By November 2017 there should be a shortlist of candidates. Tristram Stuart, the founder of Feedback, a charity which campaigns on the scandal of Global Food Waste, then spoke to the Synod meeting about his campaign, with slides and explanations of why food waste matters. Following on from that, he showed the various ways in which his campaign has made a difference with feasts created from waste food – like Feeding the 5000 which started in London and is now an international event; Disco Soupe which is similar but on a smaller scale; and the Gleaning network where farmers can have their fields cleared by volunteers rather than ploughing produce into the ground.

The final meeting of the year for the St Marylebone Deanery Synod was held in conjunction with the Paddington and St Margaret's Deaneries and focused on church schools. There are 19 Church of England primary schools in the Greater Westminster Deanery, and the meeting provided an opportunity to discuss some of the challenges facing these schools. Presentations were made by Ian Heggs, the London Borough of Westminster Director of Schools Commissioning, and Dave McNamara, the London Borough of Westminster Director of Finance and Resources.

Throughout the year the Deanery kept a focus on the Bishop of London's Capital Vision

2020. The framework of Capital Vision 2020 is below.

**CAPITAL VISION 2020**

<b>Confident</b>	<b>Compassionate</b>	<b>Creative</b>
<i>We will be more confident in speaking and living the Gospel of Jesus Christ. To enable this we will by 2020:</i>	<i>We will be more compassionate in serving communities with the love of God the Father. To enable this we will by 2020:</i>	<i>We will be more creative in reaching new people and places with the Good News in the power of the Spirit. To enable this we will by 2020:</i>
<b>Communicate the Gospel more effectively, using the opportunities offered by new media.</b>	<b>Enable new initiatives to fight poverty, inequality and injustice in London and worldwide, including our joint venture with the Church Urban Fund.</b>	<b>Double the number of young people involved in local Christian community.</b>
<b>Equip and commission 100,000 ambassadors representing Jesus Christ in daily life.</b>	<b>Open up our church buildings to the wider community.</b>	<b>Create or renew 100 worshipping communities.</b>
<b>Invest in leadership and increase the number of ordinands by 50%.</b>	<b>Strengthen links between schools and their local Christian community.</b>	<b>Engage more closely with sport and the creative arts.</b>
		<b>Each pray for at least seven people that we may share with them the story of our faith.</b>

**Mary Currie, Deanery Synod Representative**

### **(c) Fabric, Goods and Ornaments at All Souls Church, Langham Place, St Paul's Church, Robert Adam Street, St Peter's Church, Vere Street, and Residential Properties - 2016**

During 2016 works and repairs included:

#### **All Souls Church & Church House**

- In the church, further lighting bars and new speakers were installed.
- The refurbishment of the lift was completed over the Summer, with the lift fully operational for the new church year in September. (Gift Day 2012)
- The church boilers were replaced, and run more efficiently with minimal intervention. (Gift Day 2015)
- Non-slip tape has been fitted around the outer edge of the Rotunda flagstones, as a temporary measure, to differentiate the step from the pavement.

#### **St Paul's Church, Robert Adam St**

- The St Paul's Trust continued to work with the managing agents for the block of flats (St Paul's Court) to replace all the windows in the tower including the Blue Lounge, offices and Counselling Suite.

#### **St Peter's Church, Vere St**

- The London Institute for Contemporary Christianity (LICC) continued to use the building in 2016 and was responsible for day-to-day upkeep. Rent has been paid on the building since 1999, from which the costs of more significant repairs are met. LICC undertook minor repairs during 2016, which included replacing the floodlights.

#### **Residences**

- Major redecoration work was carried out to the exterior of 25 Fitzroy Street, including a complete re-rendering and repaint at the front and waterproofing the roof. This should prevent the water ingress from a neighbouring building, allowing for internal decoration to start.
- Other work has been limited to minor repairs until the arrival of the new Buildings Manager in May 2017

#### **People**

The PCC and I would like to thank Jon Fitton, Peter Hamm and the buildings team of Duncan Dunsmore-Rouse and Kirstie Reid, the new Facilities Co-ordinator who was appointed in July 2016, for their work following the departure of Andrew Collie in April 2016. I would also like to thank the Church Assistants, Philip Grove the Technology Coordinator and his team, the PCC Buildings Committee and its Chairman Paul Stamper-Iveson.

#### **Martin Mills, Churchwarden**

#### **(d) World Mission Committee**

All Souls continues to affirm the importance of encouraging the mission of God to his world. The aim is for us to grow in mission awareness, be active in mission mobilisation and be generous in mission support. We continue a long tradition of supporting a large number of people and projects working around the globe to spread the good news of Christ to those who need to hear.

Through the generosity and commitment of the church family we have been able to support 44 mission partners in the past year. In every Sunday service we take time to pray for mission partners individually. Each one is linked to a fellowship group and many have additional support groups to encourage them in their ministry. During the year mission partners have visited London and spoken at prayer gatherings. Many were able to come to the Cornerstone church holiday and be a significant part of that 'family' gathering. In addition some have received personal visits from church family in order to understand their place of ministry and encourage them in their work. We are able to give significant financial contributions to help cover some of the costs each has to raise: our total financial disbursement to our 30 mission partner households was £227k in 2016

Through the continued generosity of the church we have also been able to support 50 different projects with a total of £173k. These are carefully selected to reflect different 'marks of mission': evangelism, discipleship, compassion, justice, creation care. Money is given for specified purposes and we require written reports on how the money was used.

In 2016 there was a Wetfoot short term mission trip to Bethlehem Bible College. This gave an opportunity for the participants to learn more of mission and make a significant contribution to running a children's holiday club, and gave them a fascinating insight into the realities of Israel and the Palestinian Authority.

During the year specialist prayer groups have been meeting: for the persecuted church, for Japan and for Latin America. The 'Considering Mission' group has also continued to provide a way for people who are seriously thinking through cross-cultural vocational mission work to learn and ask questions.

At the end of 2016 Anna Bishop indicated that she would be leaving her role as World Mission Minister to take up an exciting post as CEO of Global Connections, an important networking organisation between missions and churches across the UK. After receiving a very encouraging list of applicants for the vacant post we were delighted to appoint Natasha Rayan as the new World Mission Minister of All Souls. Natasha has served as a missionary in Russia with IFES and is currently a mission partner, heading up the London student work of UCCF. She will join the staff of All Souls at the beginning of July.

During the year Erik Engberg has been the church apprentice working in the Mission department. His commitment and skill has been greatly appreciated, especially in the 'interregnum' between Anna leaving and Natasha starting. The World Mission Committee meets ten times a year (in addition to interviewing and debriefing partners) and reports to the PCC.

We are deeply grateful to God for his provision for the world mission ministry of All Souls as it seeks to further Christ's kingdom around the world.

**World Mission Committee: Gill Phillips (Chair), Jill Bond, Paul Bugden, Mel Fitton, Jon Fitton, Paul Gooday, Alison MacKenzie, Masao Sinulingga, Iain Bott**

## **(e) All Souls Clubhouse**

In 2015 we began a process of significant change for the All Souls Clubhouse. It was a process of change driven by a desire to renew and refocus the vision for the Clubhouse Charity and to place it very much in the heart of the church, both at All Souls Langham Place and the Clubhouse Church. 2016 was therefore very much a year of transition as we continued to drive forward this programme of change, with three big objectives:

- (i) Ensure that the Clubhouse Charity is financially sustainable;
- (ii) Launch the new schools' work ministry; and
- (iii) Review the governance structures for the Serve the City Ministries<sup>1</sup>

Positively we have made significant progress on all three. Working closely with All Souls we have reviewed and restructured the financial model for delivering ministry and managing operations at the All Souls Clubhouse. This has helped to realise a number of benefits across both organisations and provided the Clubhouse Charity with a much more solid financial platform from which to deliver different ministry activity.

In September 2016 we launched a new schools' work, building on the strong relationships we have with All Souls Primary School. The launch of this ministry has been a real highlight, bringing with it a reinvigoration of the programme of after-school clubs, with a strengthened team of leaders on board, and also seeing some exciting new initiatives get off the ground – including a school choir and an early-intervention mentoring scheme.

We also launched the process to review the governance of the Serve the City Ministries, with a report and recommendations to go to the PCC in 2017.

Alongside this activity we also continued to operate our existing ministries serving those at both ends of the age spectrum, from Club Kids (a baby and toddler drop-in for parents and carers) at one end to the Wednesday Lunch Club and the Club Care visiting scheme at the other. We would like to take this opportunity to thank the tireless effort of the different teams – both paid and volunteer – who have ensured these ministries have continued to thrive despite a number of challenges. The hard work does not go unnoticed nor unappreciated.

On that note of gratitude we would also like to give thanks to God for the life and work of David Kennett. David very sadly died in October 2016 having been operations manager at the Clubhouse for 11 years. David worked incredibly hard to make sure things worked at the Clubhouse and always did so with a smile on his face and a servant-hearted willingness to pick things up. He is very much missed.

In 2017 our ambition is that the process of transition continues but that we move from behind the scenes to front of house and really look to grow and develop a portfolio of ministries that can truly start to serve and reach 21<sup>st</sup> Century London for Christ. Please do continue to pray for us on this exciting journey.

**Luke Ijaz, Clubhouse Vicar/Rob Turner, Chair of Clubhouse Steering Group**

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<sup>1</sup> Serve the City is the banner used to cover the following ministry activities: work with the elderly in the parish; work with babies, toddlers and their carers in the parish; work with local primary schools in the parish; ASLAN; TAMAR; and SOLE Sports.